



2022/23 REGIONAL PROGRAM Revolving Match Fund

APPLICATION AND GUIDELINES RELEASE DATE:

April 25, 2022

APPLICATIONS DUE:

4:00 p.m., Friday, July 1, 2022

This document contains the guidelines and applications for the **Revolving Match Fund** of the Sacramento Area Council of Governments (SACOG) 2022/23 Regional Program. Please note: This Funding Program applies to the counties of Sacramento, Sutter, Yolo, and Yuba only. Placer and El Dorado Counties have their own programming process through a Memorandum of Understanding with SACOG. Projects must be located within the four-county portion of the region.

Schedule

Please note all dates are subject to change. To view the most recent information please go to:
<https://www.sacog.org/regional-program>.

April 25, 2022	Call for Projects begins with release of program guidelines and application
July 1, 2022	Project applications due by 4:00 p.m.
July 29, 2022	Staff releases project award recommendations
August 4, 2022	Transportation Committee reviews staff recommendations and provides a recommendation on project awards to the SACOG board for final approval
August 18, 2022	SACOG board takes final action on recommended projects and determines final program funding amount

Program Contact

Please direct any questions regarding the Regional Program or the application process to the Regional Program coordinator:

Chris Dougherty, Funding and Grants Program Manager

E-mail: cdougherty@sacog.org

Objectives

The policy framework adopted by the SACOG Board in September 2020 provides the foundation for the Regional Program that includes the Revolving Match Program. The program is intended to help project sponsors with additional funding to help pursue major federal or state grants and to support the delivery of their maintenance and capital programs. A budget of \$19-31 million will be made available from the 2022/23 Funding Round budget to support this program. A sponsor can request up to a maximum of \$4 million per project. ***If a selected project does not receive funding from the identified State or Federal funding program in that cycle, funds will not be programmed to the project and will be returned to the program for future rounds.*** Two rounds of the Revolving Local Match Fund program will be held each year, to provide opportunities as various federal and state programs are released.

Most of the projects selected for this and other SACOG programs must qualify for the federal/state funding sources available to SACOG. Federal funding requirements are applicable. For capital projects, federal funds may be used for the preliminary engineering phase, which includes environmental work and design, as well as for right-of-way and construction phases.

2022 Revolving Local Match Fund Proposed Program Guidelines

By adding a strategic amount of funding to a project to increase competitiveness for both federal and state grant programs, the Revolving Local Match Fund aims to better leverage the SACOG funding round to position projects that align with SACOG initiatives for larger programs.

Project Eligibility

A complete application must be submitted to SACOG staff to be considered for funding. All of the following conditions must be met for a project to proceed in the evaluation process. Failure to meet each screening consideration will eliminate the project from further consideration.

- Projects must fall within the four-county (Sacramento, Sutter, Yolo, Yuba) region, and be listed in the 2020 MTP/SCS or fit within a lump-sum project category. Lump sum project categories (road maintenance and reconstruction, transit vehicle replacements, operational improvements, Intelligent Transportation Systems, bicycle and pedestrian investments).
- Projects must be federal-aid eligible for Congestion Mitigation & Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) or State Transportation Improvement Program (STIP) funding. Federal-aid eligible projects are those that significantly contain transportation infrastructure in public right-of-way.
- All SACOG member agencies in the four-county region, Caltrans District 3, and transit districts are eligible to apply. Other special districts and other public organizations (e.g., air districts, JPAs, transportation management organizations, BIDs) are also eligible to apply, if they are eligible under the identified federal or state funding program. All primary applicants must have a current Master Agreement with Caltrans in place to be eligible for the funding in this program.

- The project sponsor must identify a specific State or Federal grant funding program in the project application; the project must meet the eligibility requirements of the grant funding program.
- Projects are required to have an approved funding/financial plan and be listed in an adopted prioritized planning document. A draft planning document may be acceptable depending on the phase of the document.
- Projects that are designed to add general purpose unmanaged road or highway capacity will not be considered for this funding program.

SACOG staff will advance any applications meeting all screening criteria into the project prioritization phase.

Application Instructions

This section outlines the requirements for applying for a 2022/23 Regional Program grant in the Project Revolving Match Fund program category.

Application Submittal

Applications are due by 4:00 p.m. PST on Friday, July 1, 2022. Submit your completed application via email (i.e., no paper applications are required) to the Regional Program manager listed below:

Chris Dougherty, Funding and Grants Program Manager

E-mail: cdougherty@sacog.org

The subject line of your submittal email should use the following structure:

2022/23 Regional Program application: Project Sponsor, Project Title, Program Category

Example submittal email subject lines:

2022/23 Regional Program application: County of Kalamazoo, Heartland Trail, Revolving Match Fund Category

All submittals will receive a confirmation of receipt email within one business day.

Project applications should be no more than two pages in length and include the following:

- A detailed description of the project and the project scope
- An identified funding program for the requested match funding and how the project meets the criteria for the program
- A funding/financing plan
- MTP/SCS project number

The following items should be included as attachments and will not be counted in the overall page limit.

- Link(s) to adopted local planning documents

- A map of project location.
- Additional narrative that supports the project prioritization outcomes listed below. (please limit to two pages total)

Project Prioritization Process

Evaluation of applications is completed by SACOG staff. SACOG's Project Performance Assessment (PPA) tool will be run by SACOG staff to record the outputs used for project prioritization. As a final step, SACOG staff and management review the recommendations across the selection criteria to recommend a full project list to the SACOG board for funding awards. Projects will be prioritized by the outcomes below:

Project Prioritization Outcomes
How does the project reduce Vehicle Miles Traveled and/or Greenhouse Gas emissions?
How does the project support multiple travel modes including walking, biking, and transit?
How does the project support regional economic prosperity?
How does the project support equity?
How does the project support goods movement?
How does the project improve safety?
Does the project support state of good repair?